

Volunteering opportunity

Contact email for all enquiries: volunteering@whocaresscotland.org

Name of Organisation: Who Cares? Scotland

Title of Volunteer Opportunity: Virtual Education and Engagement Volunteer

ABOUT THE OPPORTUNITY

Purpose and Aims of the role

We are looking for volunteers who have strong IT skills and have experience using online platforms such as Teams and Zoom. This volunteer opportunity is perfect for those looking to volunteer remotely, have the chance to access opportunities and gain more third sector experience.

Who Cares? Scotland Education and Engagement team are looking for a Virtual Education and Engagement volunteer to assist in the delivery of online sessions, discussing and reflecting on Corporate Parenting practice in relation to people with Care Experience. The role will involve providing technical support and supporting the delivery team where necessary. This is an exciting and newly developed role which gives practical experience within the Third Sector, providing training to Corporate Parents on care experience, and would allow for personal development for a suitable candidate.

This position is almost exclusively online, therefore, open to anyone with the ability to work remotely and possesses IT skills.

Who Cares? Scotland is a people organisation. We invest in our people, our relationships and in a positive working culture. It's important to us that our volunteer team is included, involved and motivated to change society.

We aim to recruit people with excellent qualities from a wide variety of backgrounds who share in our mission. We particularly welcome applications from individuals with care experience.

What will I be doing?

- Assisting in the delivery of online sessions to Corporate Parents, ensuring technical and minor issues are dealt with in real time.
- Helping to monitor and moderate chat.
- Answering questions in the forum chat.
- Dealing with any technical issues as they arise – i.e. advising people to turn off microphones, facilitating breakout rooms, admitting late attendees to the session etc.

What skills can I bring to this role?

- Working knowledge of MS Teams and the wider Office suite.

- Experience of using platforms like MS Teams and Zoom.
- Basic IT skills.
- An ability to problem solve and to use initiative.
- Good communication and listening skills.
- Ability to work well in a team.

What qualities do I need?

- Ability to separate personal experiences from collective voice.
- Good emotional resilience, emotional regulation, and good self-awareness.
- Reliability to attend pre-agreed sessions.
- Ability to remain calm when managing issues within a session.
- Ability to think outside the box.
- Reliability and a commitment to treat all information in a confidential manner
- Basic knowledge of care experience although extensive training is provided.

When will I be needed?

- Flexible (schedule given in advance and at least few weeks' notice).
- Additional planning meetings, again plenty of notice will be given.

Location

Any – this position can be exclusively remote.

What will I gain from the role?

- Extensive training in care experience related issues – induction, Child Protection training and Understanding Care Experience training.
- Experience of the third sector through information and sessions.
- Experience of teamwork.
- This is a new role which you will help develop – your input will be vital.
- CV expansion

What support will I be given?

- Volunteer Induction and extensive training
- Role specific training & ongoing development opportunities
- Expenses –all out-of-pocket expenses will be reimbursed
- Supervision and support from your group lead and volunteer coordinator

This role involves the following:

- Children National and local participation sessions

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Young people

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x National training sessions

All volunteers will be subject to application form, interview, references and PVG Checks where necessary